

Meeting Minutes

Purpose	Chapter Meeting		
Date	24-Dec-2011	Called By	S M Altaf Hossain, President, PMIBD
Time	6:00 PM to 8:30 PM	Organized By	PMI Bangladesh Chapter
Location	Drik ICT Conference Room	Minutes By	BM Shahrier Majumder, SCM, PMIBD

Meeting Agendas

S/N	Agenda
1.	Discussion about PMI Bangladesh (PMIBD) Chapter Business Plan
2.	Presentation on "PMO Deployment Challenges in Bangladesh"
3.	Discussion about Agenda on Board (AOB)

Meeting Outcomes

S/N	Agenda / Discussion Topic	Discussion & Decision	Decision Execution Responsibility	Expected Finish Date
1.	PMIBD Chapter Business Plan	<p>Discussion: Mr. SM Altaf Hossain has opened the meeting with giving thanks to all the meeting participants for joining the meeting. He has briefly described current status of the Chapter and its Business Plan. Participants also shared their thoughts for next year Business Plan. Mr. Altaf also shared his experience of participation in different regional PMI events and local CEO's meetings on behalf of PMI Bangladesh Chapter. Mr. Altaf answered different questions of the participants.</p> <p>Decision: Detail input will be taken from the meeting participants for PMIBD Chapter Business Plan 2012 in the next meeting. However, few proposals have already been noted from this meeting.</p>	PMI Bangladesh Chapter	29-Feb-11
2.	Key Note Presentation	<p>Discussion: Mr. Zahirul Islam, PMP has presented the "PMO deployment challenges in</p>	PMI Bangladesh Chapter	N/A

		<p>Bangladesh” from his professional experience. He also answered questions of the participants. All participants appreciated the presentation and requested to PMIBD Chapter for continuing this type of presentation in regular frequency.</p> <p>Decision: This type of presentation will be arranged quarterly (at least) for the year 2012.</p>		
3.	Agenda on Board	<p>Discussion: Participants shared their challenges for PMI membership payment and organizational maturity for project management.</p> <p>Decision: Online payment for educational purpose is now permitted by Bangladesh Bank and different private banks are already providing this payment service, e.g. BRAC Bank, Southeast Bank, UCBL and DBBL. PMIBD Chapter will invite the CEO’s of different organizations in the chapter meeting for explaining them the benefits of project management and PMO.</p>	PMI Bangladesh Chapter	N/A

Next Meeting					
Date	04-Feb-2011	Time	6:00 PM to 8:30 PM	Location	Drik ICT Conference Room

Meeting Participants

Download from (http://www.pmibd.org/documents/PMIBD_AttendanceSheet_24Dec11.pdf)